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**Million Women Study**

**Data Access Application Form**

***Before******filling out this form please refer to the******Million Women Study data access policy on the*** [***data access and sharing webpage***](https://www.ceu.ox.ac.uk/research/the-million-women-study/data-access-and-sharing/data-access-policy) ***for available data. Details of fees to cover the costs of obtaining data can be found within the data access policy.******Applications will only be put forward for review after submission of a fully completed application form.***

*The application should be submitted by email to* [*mws.access@ndph.ox.ac.uk*](file:///C:/Users/sarahat/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/F5DHVOL5/mws.access@ndph.ox.ac.uk)

**APPLICATION TYPE**

MWS staff/students

Internal University collaboration

External applicant

**PROJECT TITLE**

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**APPLICANT PRINCIPAL INVESTIGATOR** *(Please attach CV)*

|  |  |
| --- | --- |
| **Title** |  |
| **Name** |  |
| **Job title** |  |
| **Address** |  |
| **Telephone Number** |  |
| **Email Address** |  |

**INSTITUTION**

|  |  |
| --- | --- |
| **Research Department** |  |
| **Address** |  |
| **Telephone Number** |  |
| **Email Address** |  |
| **Website** |  |

**COLLABORATORS** *(Please provide details of all collaborators in your project)*

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| --- | --- |
| **Name(s)** | **Institution address(es)** |
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**PROJECT DETAILS**

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| **Please provide a lay summary, suitable for publication if your application is approved (250 words max)** |
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**SCIENTIFIC RATIONALE**

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| **Please give protocol for the study including background/hypothesis/objectives/design and methods/power calculations (maximum 2 pages and 10 references)** |
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**DATA REQUIRED**

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| Applicants should download a copy of the **data dictionary** (excel file) which is on the [data access and sharing webpage](https://www.ceu.ox.ac.uk/research/mw/data-access-and-sharing) and highlight each variable required. Please note that a justification for each variable is needed on the excel file.  *[For MWS staff/students only, please use the intranet for variable fields, copy to an excel sheet and provide relevant justifications]*  Data dictionary attached?  ☐ YES  ☐ NO |
| **Please state the baseline study population**  ☐ Recruitment  ☐ 3year re-survey  ☐ Other – (please describe) |
| **Please state the exact ICD-9 and ICD-10 codes required for outcomes:** |

**INFORMATION SECURITY ASSURANCE (external applicants only)**

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| In order to provide access to Million Women Study data, we require the institution where data would be accessed from, and stored, to have one of the following formal data security policies and procedures:  *(Please tick appropriate boxes below and provide details. Internet links to documents on web pages are acceptable).* | |
| ☐  ☐  ☐ | NHS Digital Data Security and Protection Toolkit Registration  Please provide organisation name, ODS code, and date standards met as confirmed by NHS England.  ISO 27001 Certification  Please provide certification details:  A documented institutional System Level Security Policy (SLSP) detailing all data security procedures within the Requestor’s organisation. This must be a recently reviewed policy and be signed off by the Requestor’s organisation.  Please provide details: |

**TIMETABLE**

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| --- | --- |
| **Please outline timescale for the project** | |
|  | |
| **Duration of project** |  |

**FUNDING**

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| **Has funding been confirmed for this work?** |
| ☐ YES - please provide details  ☐ NO |

**ETHICAL REVIEW**

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| **If appropriate, please confirm that relevant ethics approval has been sought.** |
| ☐ YES – give details including reference numbers  ☐ NO – no ethics approval is required |

**PEER REVIEW**

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| **Please provide details of actual, or proposed, peer review** |
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**PUBLISHING**

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| **Is there any reason why MWS should not publish the outline proposal if accepted?** |
| ☐ YES – please explain the reason:  ☐ NO |

Applicant name (print):

Signature:

Position:

Date:

**We reserve the right to send this application for an independent peer review, if appropriate.**

***Please note that a fee will be charged to cover the cost of obtaining the requested data.***